## IOWA OUTSTANDING ADMINISTRATOR/MANAGER AWARD

2020 IACCT AWARD NOMINATION FORM

**Nominee Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Community College:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Nominee Title/Position:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. Eligible Nominee: An active Administrator/Manager (other than a President or Chancellor) of a Member Community College. Previous recipients are ineligible.
2. When Presented: The award will be presented at the IACCT Annual Conference July 23, 2020.
3. Due Date: April 24, 2020.

1. All materials can be scanned and emailed to IACCT.
2. Cover Letter of Support from the Board (*required)*.
3. Resume of Nominee (*optional)*: A 2-page resume may accompany the official nomination. Nominations with longer resumes may be rejected.
4. Narrative statement of no more than 150 words for use with the Press (*required)*. Nominations with Narrative Statements in excess of 150 words may be rejected.
5. Photograph of nominee *(required).*
6. Criteria: Please respond to the following questions. Nominees will be judged upon the responses to these criteria questions. Equal weighting will be given to each question.
   1. What has the administrator/manager initiated or assisted in the development of innovative programs that became operative in a Community College?
   2. In what capacity has this administrator/manager served as a member of a technical or special committee serving the Community College concept and how did this effort affect the total college program at the community, state, regional, or national level?
   3. How has this administrator/manager provided leadership in helping to solve challenges for a Community College(s)?
   4. How has this administrator/manager been active in developing, organizing, or supporting state and/or national Community College associations?
   5. In what ways has this administrator/manager established leadership with the members of Community College faculty, support staff, other administrators/managers, students, community members, and their President/Chancellor?
   6. What other specific awards, honors, or recognition has this administrator/manager received within the Community College or the community in recognition of their leadership?

# Nominations are limited to 6 pages, *including the resume and cover letter, BUT excluding the narrative statement*. Nominations exceeding the 6-page limit are likely to be rejected upon receipt. Nominations must be postmarked no later than April 24, 2020. Completed nomination packets can be faxed, emailed or mailed to:

# IACCT AWARDS COMMITTEE

# Iowa Association of Community College Trustees

# 855 East Court Avenue

# Des Moines, IA 50309

515-282-3743

dmknox@iacct.com

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Nominator’s Printed Name Nominator's Signature